

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**May 8, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor (via teleconference from 10:07 a.m. to 1:50 p.m.)
Josh Knelsen	Councillor (left the meeting at 2:44 p.m.)
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor (left the meeting at 3:33 p.m.)

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Don Roberts	Zama Site Manager
Chelsea Doi	Municipal Intern

**ALSO PRESENT:** Members of the public  
Aaron Steblyk, Compass Assessment Consultants Inc.  
Mackenzie Aquatics Society Members

Minutes of the Regular Council meeting for Mackenzie County held on April 25, 2018 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Braun called the meeting to order at 10:01 am.

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**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 18-05-332**

**MOVED** by Councillor Knelsen

That the agenda be approved with the following additions:

- 9. e) CN Negotiations
- 9. f) Trans Mountain Pipeline Expansion Project – Letter of Support

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. a) Minutes of the April 25, 2018 Regular Council Meeting**

**MOTION 18-05-333**

**MOVED** by Deputy Reeve Wardley

That the minutes of the April 25, 2018 Regular Council Meeting be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. b) Business Arising out of the Minutes**

None

**DELEGATIONS:**

**4. a) Aaron Steblyk, Compass Assessment Consultants Inc.**

Presentation by Aaron Steblyk from Compass Assessment Consultants Inc., regarding an overview and changes for the 2017 assessment for the 2018 taxation year.

Councillor Jorgensen joined the meeting at 10:07 a.m.

Reeve Braun recessed the meeting at 11:17 a.m. and reconvened the meeting at 11:36 a.m.

**MOTION 18-05-334**

**MOVED** by Councillor Cardinal

That the presentation by Compass Assessment Consultants Inc. be received for information

**CARRIED**

**COUNCIL COMMITTEE**

**5. a) Council Committee Reports (verbal)**

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**REPORTS:**

**MOTION 18-05-335**

**MOVED** by Councillor Driedger

That the Council Committee reports be received for information.

**CARRIED**

**COUNCIL COMMITTEE  
REPORTS:**

**5. b) Inter- Municipal Planning Commission Meeting  
Minutes**

**MOTION 18-05-336**

**MOVED** by Deputy Reeve Wardley

That the Inter-municipal Planning Commission meeting minutes of April 26, 2018 be received for information.

**CARRIED**

**COUNCIL COMMITTEE  
REPORTS:**

**5. c) Municipal Planning Commission Meeting Minutes**

**MOTION 18-05-337**

**MOVED** by Councillor Driedger

That the Municipal Planning Commission meeting minutes of April 26, 2018 be received for information.

**CARRIED**

**COUNCIL COMMITTEE  
REPORTS:**

**5. d) Finance Committee Meeting Minutes**

**MOTION 18-05-338**

**MOVED** by Councillor Cardinal

That the unapproved Finance Committee meeting minutes of April 23, 2018 be received for information.

**CARRIED**

**CAO REPORT:**

**6. a) CAO & Directors Report for April 2018**

**MOTION 18-05-339**

**MOVED** by Councillor Sarapuk

That the CAO and Directors reports for April 2018 be received for information.

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**CARRIED**

Reeve Braun recessed the meeting at 12:31 p.m. and reconvened the meeting at 1:08 p.m.

**DELEGATIONS:**

**4. b) Mackenzie Aquatics Society**

Presentation by Karen Harder and Annelise Dyck from the Mackenzie Aquatics Society, regarding the Northern Lights Recreation and Wellness Centre Proposal.

Councillor Jorgensen stepped out of the meeting at 1:50 p.m.

**MOTION 18-05-340**

**MOVED** by Deputy Reeve Wardley

That funding considerations for the Mackenzie Aquatics Society in their grant application for a wellness centre be TABLED to the next meeting and that administration bring back additional information and funding options.

**CARRIED**

Reeve Braun recessed the meeting at 2:07 p.m. and reconvened the meeting at 2:22 p.m.

Councillor Jorgensen rejoined the meeting in person at 2:07 p.m.

**DELEGATIONS:**

**4. c) Henry Martens – 2013 Overland Flooding Invoice dated February 4, 2014**

Delegation not present.

**TENDERS:**

**7. a) None**

**PUBLIC HEARINGS:**

**8. a) None**

**ADMINISTRATION:**

**9. a) Mackenzie Library Board Member at Large Resignation**

**MOTION 18-05-341**

**MOVED** by Councillor Sarapuk

That Irene van der Kloet's resignation on the Mackenzie Library Board be accepted with regret.

**CARRIED**

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**MOTION 18-05-342**

**MOVED** by Deputy Reeve Wardley

That the Mackenzie Library Board Member at Large vacancy, be advertised as a county at large position and with a secretarial requirement, and that the Mackenzie Library Board be authorized to review applications and make a recommendation for appointment to Council on June 27, 2018.

**CARRIED**

**ADMINISTRATION:**

**9. b) Alberta Forest Products Association Conference**

**MOTION 18-05-343**

**MOVED** by Deputy Reeve Wardley

That the following Councillors be authorized to attend the Alberta Forest Products Association Conference on September 26 – 28, 2018 in Jasper, Alberta.

1. Reeve Braun
2. Deputy Reeve Wardley
3. Councillor Knelsen
4. Councillor Jorgensen
5. Councillor Cardinal
6. Councillor A. Peters

**CARRIED**

**ADMINISTRATION:**

**9. c) Northwest Species at Risk Budget Disclosure**

Councillor Knelsen left the meeting at 2:44 p.m.

**MOTION 18-05-344**

**MOVED** by Deputy Reeve Wardley

That administration provide the financial information as requested by the Northwest Species at Risk Committee.

**CARRIED**

**ADMINISTRATION:**

**9. d) Caribou Update (standing item)**

**MOTION 18-05-345**

**MOVED** by Councillor Sarapuk

That the caribou update be received for information.

**CARRIED**

**ADMINISTRATION:**

**9. e) CN Negotiations (ADDITION)**

**MOTION 18-05-346**  
Requires Unanimous

**MOVED** by Councillor Sarapuk

That Mackenzie County request a meeting with the President of CN and extend an invitation to the Town of High Level.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION:**

**9. f) Trans Mountain Pipeline Expansion Project – Letter of Support (ADDITION)**

**MOTION 18-05-347**  
Requires Unanimous

**MOVED** by Deputy Reeve Wardley

That administration send a letter of support for the Trans Mountain Pipeline Expansion Project.

**CARRIED UNANIMOUSLY**

**AGRICULTURE SERVICES:**

**10. a) None**

**COMMUNITY SERVICES:**

**11. a) None**

**FINANCE:**

**12. a) Bylaw 1099-18 Honorariums & Expense Reimbursement**

**MOTION 18-05-348**  
Requires 2/3

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as presented.

**CARRIED**

**MOTION 18-05-349**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That second reading be given to Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

**CARRIED**

**MOTION 18-05-350**  
Requires Unanimous

**MOVED** by Councillor Sarapuk

That consideration be given to go to third reading of Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

**CARRIED UNANIMOUSLY**

**MOTION 18-05-351**  
Requires 2/3

**MOVED** by Councillor E. Peters

That third reading be given to Bylaw 1099-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

**CARRIED**

**OPERATIONS:**

**13. a) Oil – Operating Budget**

**MOTION 18-05-352**  
Requires 2/3

**MOVED** by Councillor Bateman

That the budget be amended to transfer \$135,000 from the operating budget to the 2018 Oil Dust Control Non-TCA Budget.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. a) Bylaw 1097-18 Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as discretionary use to the Rural Industrial (RIL) district and to add Cannabis retailer/distributor as a discretionary use to the Direct Control 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district, and the Zama City Mixed Use “Z-MU” district**

**MOTION 18-05-353**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1097-18 being a Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light (RIL) district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 “DC1” district, the Fort Vermilion Commercial Centre “FV-CC” district, and the Zama City Mixed Use “Z-MU” district, subject to public hearing input.

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**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. b) Bylaw 1098-18 Land Use Bylaw Amendment to  
Rezone all Existing Rural Parcels that contain a  
“Place of Worship” and/or an “Educational Facility”  
from Agricultural “A” to Institutional “I”**

**MOTION 18-05-354**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1098-18 being a Land Use Bylaw Amendment to rezone all existing rural parcels that contain a Place of Worship and/or an Educational Facility from the Agricultural “A” district to Institutional “I” district, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. c) Rural Addressing Budget Carry Forward**

**MOTION 18-05-355**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That the budget be amended to transfer \$35,000 from the General Operating Reserve to the Rural Addressing Signs project (7-61-30-09) to pay the final invoice.

**CARRIED**

**UTILITIES:**

**15. a) None**

**INFORMATION/  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

Councillor Sarapuk left the meeting at 3:33 p.m.

**MOTION 18-05-356**

**MOVED** by Councillor Jorgensen

That a congratulatory letter be sent to Chief Conroy Sewepagaham and Council of the Little Red River Cree Nation.

**CARRIED**

**MOTION 18-05-357**

**MOVED** by Deputy Reeve Wardley

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That administration forward an information package to the Little Red River Cree Nation regarding the County's lobbying efforts for Fox Lake court services.

**CARRIED**

**MOTION 18-05-358**

**MOVED** by Councillor Jorgensen

That Mackenzie County sponsor the Northern Lakes College golf tournament as a bronze sponsor in the amount of \$750 with funding coming from the Grants to Other Organizations – Miscellaneous budget.

**CARRIED**

**MOTION 18-05-359**

**MOVED** by Deputy Reeve Wardley

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN-CAMERA SESSION:** 17. None

**NOTICE OF MOTION:** 18. a) None

**NEXT MEETING DATE:** 19. a) **Next Meeting Dates**

Regular Council Meeting  
May 23, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
June 12, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Committee of the Whole Meeting  
June 26, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 20. a) **Adjournment**

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**MOTION 18-05-360**

**MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:46 p.m.

**CARRIED**

These minutes were approved by Council on May 23, 2018.

(original signed)

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Peter F. Braun  
Reeve

(original signed)

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Len Racher  
Chief Administrative Officer

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